

# COUNTRYSIDE COMMUNITY CLUB ASSOCIATION

## BOARD OF DIRECTORS MEETING MINUTES

Date: October 13, 2020

Time: 7:00 PM

Location: CCCA Recreation Room

### **CALL TO ORDER:**

Dan Ligocki, President  
Duane Wilson, Vice President  
John Glavin, Secretary  
Marc Nover, Treasurer  
Jordan Mullaney, Director  
Holly King, General Manager

CCCA Staff:

### **APPROVAL OF MINUTES:**

The Board reviewed the minutes from the August 11, 2020 meeting (no quorum present for the September 8, 2020 Board Meeting), Jordan Mullaney made a motion to approve the minutes as submitted, was seconded by Duane Wilson, and unanimously approved by the Board.

### **TREASURER'S REPORT:**

August financials were reviewed, bookkeeper had not provided September financials as of the October Board Meeting. August income was \$3419 less than budgeted, expenses were \$590 less than budgeted: Postage is over budget due to the mailing of monthly statements to those owners we don't have emails on file Delinquency as of August was \$66,558.41 a motion was made by Duane Wilson to approve the treasurer report as submitted, was seconded by Marc Nover, and unanimously approved by the Board.

### **MANAGEMENT REPORT:**

- ✓ The delinquent status report from PB&J was reviewed there were no accounts turned over to PB&J for collections. No certified letters have been provided by the bookkeeper since June.
- ✓ Enforcement inspection was performed on Aug 6<sup>th</sup>, Aug 15<sup>th</sup>, & Sept 17<sup>th</sup>.
- ✓ We had 1 new homeowner in August & 3 new homeowners in September.
- ✓ Playground shade was installed in August.
- ✓ Lights at the Tennis Court & Parking Lot were replaced in August.
- ✓ Cardio Trainer & Elliptical were ordered for the fitness center.
- ✓ We donated 2 boxes of school supplies to DeGrazia Elementary from the Back to School Drive.
- ✓ New computer was purchased for the office & the rec room office, all computers were updated with office365, front window computer was updated to windows 10.
- ✓ Have had several incidents of people jumping off the lifeguard stands since the lifeguards are done for the season.
- ✓ Pima County Code Enforcement contacted our office in reference to parking complaints filed by residents thru Clickfix.
- ✓ Received a request from a homeowner to have the tennis courts painted blue or green to reduce the glare that is occurring with the white paint.
- ✓ 1 property in the optional area joined the club.

**UNFINISHED BUSINESS:**

- A. Bids were reviewed for the fitness center improvements, Marc Nover offered to research Evolution Construction reviews online. John Glavin & Dan Ligocki requested a 2nd walk thru scheduled with Evolution. Holly to contact Edwards Jones for reserve funds availability.

**NEW BUSINESS:**

- A. Representative for 8972 N. Eaglestone Loop was present to speak to the Board regarding the past due account. (see executive minutes for discussion).
- B. The Board agreed to move the Member Comment on the agenda to the beginning of the meeting instead of the end of the meeting.
- C. Accountants Review was provided – no discussion held.
- D. Rec Room Reservations – The Board decided after discussion to keep the rec room closed with no reservations until the restrictions are lifted for gatherings. Board is open to future discussions at the November & December Board Meetings.
- E. Board Nominations – Request for Nominations was placed in the October & November newsletters, 3 terms are up in 2021 John Glavin, Dan Ligocki & Duane Wilson, all 3 current Board Members agreed to run again.
- F. Software & Payroll Programs for 2021- The Board approved to move forward with obtaining a software program and brining the HOA accounting in house. Ms. King to proceed with the next steps to implement the new programs. A motion was made by Dan Ligocki, seconded by John Glavin, and unanimously approved by the Board.
- G. Draft 2021 Budget – Discussion as held on projects for 2021 budget. Budget to be reviewed at the November Board Meeting.

**MEMBER COMMENTS:**

Owner of 5109 W. Condor Drive was present to discuss several noise complaints she has filed against 5117 W. Condor Drive. (see executive minutes for discussion).

**SET DATE FOR NEXT MEETING:**

November 10, 2020 at 7:00 pm  
CCCA recreation room.

**ADJOURMENT:**

8:14 PM to Executive Meeting

**Submitted by**

**Holly King**  
**General Manager CCCA**